

# **Monthly BWIS Meeting**

August 14, 2018

Attendees: 11 in person 3 on sharepoint.

Call to order by: Wen Hu at 12:16 pm

Comments or questions regarding minutes from last meeting:



## **I. Report on past BWIS activities**

- a. **July 12, 2018: BWIS lecture 'A Scientist's Journey: From Research to Regulation Policies'**
  - i. 31 Attendees
  - ii. The talk as more focused on this person's life then Vivian thought it would be. It was not as helpful to young scientists as it was perceived it would be.
- b. **July 17, 2018: 2018 Gertrude Scharff-Goldhaber Prize ceremony**
  - i. Well attended 50 or 60 people
  - ii. There was an article written in the Monday Memo
  - iii. Fred's Wife wants to add money to the scholarship. She hadn't talked to Fred yet.
  - iv. We aren't sure how much money she is talking about.
  - v. Maybe we will send a formal letter to her, Mark Andre will be a part of however we decide to move forward.
- c. **July 24, 2018: Women in STEM Leadership Program**
  - i. There is a new tab for presentations on the BWIS homepage
  - ii. 30-40 people attended this event.
  - iii. There is a new round of training in the fall, there is no harm in applying.
  - iv. Seven women form the lab, and one contractor went to the training last time. Brookhaven HR paid for six of the women. Aleida's department paid for her to attend and the contractor's attendance was covered by her company.
  - v. Lorelei asked if we had thanked the people who funded, those who attended had, but it was not a BWIS funded event so BWIS will not thank them.
- d. **July 30, 2018: WIS lunch discussion with Caroline Simard, Inclusion and Diverse Teams (I&D office organized: 16 attended)**

- i. It was mentioned that it would be ideal if we could have data on lab activity. How many people attended this event, from which departments are they from, how many people went last year, etc.
- ii. The presentation is now available on the BWIS website
- iii. It was a great discussion on all counts.
- iv. The last session was mostly photo science and NSLSII
- e. **August 9, 2018:** Leadership Roundtable Networking with Geraldine Richmond, University of Oregon
  - i. Well attended, 26 people from BWIS came as well as some people from NSLSII.
  - ii. This event inspired BWIS membership.
- f. **August 10, 2018:** Mentor Training
  - i. Most useful part was the interaction between the people in the meeting and trainer. It was nice for people to get the background and put that information to practice immediately.
  - ii. Great Lunch
  - iii. We can share the power point on BWIS website, Yvette can help with this while Amber is on vacation.
  - iv. We should keep in touch with Shirley to see what other directorates are doing in the way of events of this type.

### **III. Future Events:**

- a. **August 15, 2018: 2018 BERA-BWIS Summer Camp Science fair:**
  - i. Approximately 12 participants will be provided lunch, they will be accompanied by their parents.
  - ii. The child will come up to a podium in front of the audience and answer questions.
  - iii. The ages of the participants run from 5-12 years old.
  - iv. The lab photographer was approved, Firoza will call ahead and make sure that is still squared away.
  - v. Event will take place from 12pm- 1pm.
  - vi. The event is open to BWIS members food capacity is for 25 people.

- vii. Firoza says it's all under control she does not need any help as of now.
- viii. The students will come at 11:30 to set up their projects
- ix. We will send invitations to people via email. We send reminders the day of the event.
- b. **October 29: Cornell: Raising healthy and Confident Goals**
  - i. Maximum is like 25-30 people
- c. **September speaker:**
  - i. We don't have a lot of information about it, other than that there will be one.

#### **IV. Open Issues:**

- a. **Budget BWIS submitted FY2019 request:**
  - a. BSA 7617: 23,000
  - b. Marc Andre asked why his budget was more than it should be, it may have been a copy paste error.
  - c. There might be a tax for over 25k, there is absolutely a fee for the 50k mark.
  - d. Vivian does the planning for the speakers currently and then human resources pays for it.
  - e. BSA 7609: Speaker series budget 24k
- b. **Budget BWIS remaining:**
  - a. Vivian was not reimbursed for anything. She sent in here receipts at the end of May.
  - b. Without counting the pending reimbursements, we are \$75.09 over.
  - c. Anna needs to write a check for 150 dollars for the lunches and deposit it in the BWIS TFCU Account
  - d. Lorelei needs a copy of every expense and receipt .
  - e. BSA 7617: outreach, 1,300 Mengen Wang prize including tax withholding for tax charge may be wrong, there is still the food that needs to be charged 450, it was 10 dollars for the posters.

- f. There are still charges not posted, the Highschool career day bus charge never showed up, its something like 900 dollars. Tomorrows event will be 600 for the food.
- g. Loreli will contact the Mets to see where we stand, they will print a summary for us.
- h. We will need to check the Paypal, there should be some money there still.